



**PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT  
COMPANY PRIVATE LIMITED (PRIMACO)**

**REQUEST FOR PROPOSAL (RFP)**

Tender Enquiry No: (PRIMACO/P&C/STATIONARY-ISLAMABAD/01/17/2020)

**PROCUREMENT OF STATIONARY AND GENERAL OFFICE GOODS  
AT EOBI HOUSE PLOT # 32, 33 & 34 MAUVE AREA G-10/4 ISLAMABAD**

Sr. No.	Name of Work	Cost of Bidding Document
1.	Cost of Bidding Document	Rs. 1500/-
2.	Bid Security	5% of Bid Value
3.	Tender Documents Collection (Start Date):	Publication / Hoisting of Notice
4.	Tender Documents Collection (End Date):	30 <sup>th</sup> June 2020 till 1500 Hours
5.	Tender Documents Submission Date & Time:	01 <sup>st</sup> July 2020 till 1100 Hours
6.	Bid Opening Date & Time:	01 <sup>st</sup> July 2020 at 1130 Hours
7.	Address of Opening Bids	PRIMACO Head Office, 2 <sup>nd</sup> Floor, EOBI House, Mauve Area, G-10/4, Islamabad.
<p>M/S Pakistan Real Estate Investment &amp; Management Company (Pvt) Ltd (PRIMACO) a wholly owned subsidiary of EOBI invites sealed Proposals/Bids for <b>Procurement of Stationary and General Office Goods</b> from reputable Companies / Firms. Interested and eligible companies may obtain Bidding Documents from the office of the undersigned against a payment of Rs. 1,500/- (non refundable) in the shape of Bank Draft / Pay Order in the name of PRIMACO Islamabad during 1000 hours to 1500 hours on any working day.</p> <p><b>Eligibility Criteria:</b> Interested Firms are required to submit following information / documents as part of proposal:-</p> <ul style="list-style-type: none"><li>• Complete credentials of the individuals/company with related details. (Company Profile)</li><li>• Copy of valid registration with FBR/Income Tax Department.</li><li>• An affidavit stating that the individual / firm is not blacklisted by any Government / Autonomous Body</li></ul>		<ul style="list-style-type: none"><li>• Bid opening procedure will be based on Single Stage – One envelope system</li><li>• The bids will be opened on the aforementioned date &amp; time in the presence of bidders or their authorized representatives. (single representation).</li><li>• Incomplete or conditional tenders will not be considered or entertained.</li><li>• The proposal must be in sealed envelope and be delivered by hand or through registered mail at the address given below not later than, <b>01<sup>st</sup> July 2020 till 1100 Hours.</b></li></ul> <p>This advertisement is also available on PPRA website (<a href="http://www.ppra.org.pk">www.ppra.org.pk</a>) &amp; PRIMACO website.</p> <p>PRIMACO reserves the right to accept or reject any/all tenders</p>
<p><b>GENERAL MANAGER (P &amp; C)</b> PRIMACO Head Office. 2<sup>nd</sup> Floor, EOBI House, G-10/4, Mauve Area, Islamabad. Telephone No. 051-9108254-55</p>		