

Date: 21st September 2021

MINUTES OF PRE-BID MEETING

Tender	Procurement of remaining Civil & MEP Works at EOBI two (2x) identical co-located Residential Bungalows at Plot No. 59A & 59B situated at Sabir Kamal Road, Sialkot
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EMPLOYER'S REPRESENTATION:

- Syed Salman Tahir (Manager Procurement)
- Tariq Akhtar (Assistant Manager Procurement)
- Imran Rashid (Quantity Surveyor)

1. On behalf of PRIMACO, Manager Procurement initiated the meeting while highlighting background of the project, introduction to Tender and its scope, and the intent of the Employer to complete the project as per defined timelines. After introduction, the bidders were requested to raise their queries, if any, for further clarifications by Employer's team. Following are the queries and their responses raised during the meeting;

No.	CLARIFICATIONS / QUERIES	RESPONSES
1.	The completion time of the project is 05 months however, it is difficult to acquire Sui Gas Connection in this short period of time. Will the Employer revise timeline for completion of project due to the said reason?	Internal and external works required to be completed in the stipulated time period, however in case of subject query the Employer will accommodate the contractor to obtain the connections from concerned Government offices as per their SOPs (only in terms of timeline).
2.	In specifications RAK tiles and Master tiles don't fall in same category of price. Which rates to be quoted by the bidders?	The bidders should quote their competitive prices in accordance with project specifications and complying to quality standards. The products other than mentioned manufacturers will be accepted after due approval of Engineering Department.
3.	What is the thickness of hard core layer and thickness of floor?	BOQ Item No. 17: Thickness of hard core layer shall be 4". BOQ Item No. 18: Typical details of flooring is given at Drawing No. A-07.

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4.	In BOQ Item No. 23 thickness of marble is mentioned as 22/20 mm which is not available in market, then what shall be the thickness of marble?	If mentioned size is not available in market then the prevailed available size (18/19 mm) in market shall be approved.
5.	Is Mobilization Advance allowed in subject contract?	Mobilization Advance is allowed as per conditions of the Contract.
6.	At what interval the payments will be made to Contractor? The minimum amount of interim payment certificate is before or after deduction of retention money, taxes etc.?	Minimum amount of interim payment certificates (Running Bills) at any interval of time should be 03 Million Rupees after required deductions.
7.	When the performance guarantee of the successful bidder will be released?	As per clause 10.2 of General Conditions of Contract, Performance Security shall be valid until the Contractor has executed and completed the Works and remedied any defects therein in accordance with the Contract. The guarantee will be released 14 days after issuance of defect liability certificate.

2. The meeting was concluded on thanks giving notes and interested bidders than visited the site along with Employer's Representatives.

NOTES:

- a) Timelines will be strictly followed in line with RFP.
- b) The financial impact in line with scope of RFP and Pre-bid Meeting must be incorporated by the bidders accordingly.

Manager (Procurement)