



**PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT
COMPANY PRIVATE LIMITED (PRIMACO)**

INVITATION TO BID (ITB)-Single Stage One Envelope

Tender Enquiry No: *PRIMACO/P&C/Stationery - Islamabad/01/16/2021*

**SUPPLY OF OFFICE STATIONERY AT
EOBI HOUSE, G-10/4 ISLAMABAD**

PRIMACO invites sealed bids from interested and eligible bidders for supply of office stationery at EOBI House, G-10/4 Islamabad. Interested and eligible bidders may obtain Bidding Documents from PRIMACO Islamabad office, against a payment of 2000/- (**non-refundable**) in shape of **Bank Draft / Pay Order** in the name of **PRIMACO Islamabad** during 1000 Hours to 1500 Hours on working days.

Eligibility Criteria:

Interested Bidders who fulfill below criteria are required to submit following information / documents as part of Bid:-

- a) Complete credentials of the individuals/company with related details.
- b) Registration with FBR/Tax Department, NTN/GST Registered and must be on Active Tax Payer List (ATL).
- c) An affidavit on original non-judicial stamp paper stating that the individual / firm is not blacklisted by any Government / autonomous Body/ Private Organization.

1.	Bid Security:	3% of Bid Value, PO/BD in the name of PRIMACO Islamabad
2.	Tender Documents Collection (Start Date):	Publication/Hoisting of Notice
3.	Tender Documents Collection (End Date):	2 nd July 2021
4.	Tender Documents Submission Date & Time:	5 th July 2021 till 1100 Hours
5.	Bid Opening Date & Time:	5 th July 2021 @ 1130 Hours
6.	Address of Opening of Bids:	PRIMACO Head Office, 2nd Floor, EOBI House, G-10/4 Islamabad

Instructions:

- a) The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representative at the below address. In case of bid submission / opening date falls on the public holiday, the submission / opening date will be next working date at same time schedule
- b) Incomplete or late or conditional tenders will not be considered or entertained.
- c) PRIMACO reserves the right to accept or reject any/all tenders.

This advertisement is available on PPRA website (www.ppra.org.pk) & PRIMACO website (www.primaco.com.pk).

MANAGER (Procurement)

EOBI House, 2nd Floor, Plot No. 32, 33, 34,
Mauve Area, G-10/4, Islamabad
Tel: 051-9108254/55 Fax: 051-9108274