



**PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT
COMPANY PRIVATE LIMITED (PRIMACO)**

REQUEST FOR PROPOSAL (RFP)

Tender Enquiry No: (PRIMACO/P&C/STATIONARY-ISLAMABAD/01/03/2019)

**PROCUREMENT OF STATIONARY AND GENERAL OFFICE GOODS
AT EOBI HOUSE PLOT # 32, 33 & 34 MAUVE AREA G-10/4 ISLAMABAD**

Sr. No.	Name of Work	Cost of Bidding Document
1.	Cost of Bidding Document	Rs. 1000/-
2.	Bid Security	5% of Bid Value
3.	Tender Documents Collection (Start Date):	Publication / Hoisting of Notice
4.	Tender Documents Collection (End Date):	1 st July 2019 till 1500 Hours
5.	Tender Documents Submission Date & Time:	2 nd July 2019 till 1500 Hours
6.	Bid Opening Date & Time:	2 nd July 2019 at 1530 Hours
7.	Address of Opening Bids	PRIMACO Head Office, 2 nd Floor, EOBI House, Mauve Area, G-10/4, Islamabad.
<p>M/S Pakistan Real Estate Investment & Management Company (Pvt) Ltd (PRIMACO) a wholly owned subsidiary of EOBI invites sealed Proposal from reputable Companies / Firms registered with FBR / Income Tax Department against subject work. Invitation from Reputable Firms for Supply of Stationary and General Office Goods at EOBI House Plot # 32, 33 & 34 Mauve Area G-10/4 Islamabad is required. Interested and eligible companies may obtain Bidding Documents from the office of the undersigned against a payment of Rs. 1,000/- (non refundable) in the shape of Bank Draft / Pay Order in the name of PRIMACO Islamabad during 0900 hours to 1700 hours on any working day.</p> <p>Eligibility Criteria: Interested Firms are required to submit following information / documents as part of proposal:-</p> <ul style="list-style-type: none">• Complete credentials of the individuals/company with related details. (Company Profile)• Copy of valid registration with FBR/Income Tax Department.• An affidavit stating that the individual / firm is not blacklisted by any Government / Autonomous Body		<ul style="list-style-type: none">• Bid opening procedure will be based on Single Stage – One envelope system (bid shall comprise a single package envelop) containing complete company profile, NTN and GST Certificates of the company, an affidavit stating the individual / firm is not blacklisted by any Government / Autonomous Body or any other information deemed necessary alongwith Financial Quote.• The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).• Incomplete or conditional tenders will not be considered or entertained.• The proposal must be in sealed envelope and be delivered by hand or through registered mail at the address given below not later than, 2nd July 2019 till 1500 Hours. <p>This advertisement is also available on PPRA website (www.ppra.org.pk) & PRIMACO website.</p>

MANAGER (Contracts)

PRIMACO Head Office. 2nd Floor, EOBI House,
G-10/4, Mauve Area, Islamabad.
Telephone No. 051-9108254-55