

**MINUTES OF PRE-BID MEETING**

<b>Tender</b>	Plumbing & Firefighting Services for Cineplex & Commercial Complex I-8 Markaz, Islamabad
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**EMPLOYER'S REPRESENTATION:**

- Engr. Umair Ishaq (GM Engineering/P&C)
- Syed Salman Tahir (Manager Procurement)
- Sardar Khurram Shabir (Assistant Manager E-Procurement)

1. On behalf of PRIMACO, GM (Engineering/P & C) initiated the meeting while highlighting location background of the project, introduction to various Tenders and their scope, and the intent of the Employer to execute project. After detailed introduction, the bidders were requested to raise their queries, if any, for further clarifications by Employer's team. Following are the queries and responses raised during the meeting.

No.	CLARIFICATION / QUERY	RESPONSE
1.	Is Insurance Guarantee acceptable as Performance Guarantee?	Performance Guarantee shall only be accepted in shape of Bank Guarantee or Pay Order as already stipulated in bidding documents under particular conditions of contract.
2.	Can amount of bid security reduced from 3% of bid price to 2% of bid price?	The amount of Bid Security will remain as 3% of total bid price.
3.	If any activity is dependent on predecessor activity what will be the scenario on LD clause?	Any successor activity whose predecessor is not in scope of same contract will not constitute any delay clause and its penalty until predecessor is finished. In case, any contractor wishes to handover section of works done, he may be entitled to do so as per conditions of contract. Therefore no contractor will be penalized for delays

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		caused by other contractors. The Engineer and Project Management Unit of the project will govern these interfacing activities and will allow above as per conditions of contract.
4.	Is Joint venture allowed?	Joint Ventures will not be permitted in these contracts.
5.	Who will be responsible of wastage?	The Employer have already included contingency in the OFM contracts and normal wastage factor is included in supply of OFM. However if any wastage due to negligence of contractor occurs, the same will be liability to the contractor.
6.	What will be the scenario if lowest submitted bid is significantly above or below of engineer estimate?	Contractor will be asked to submit additional amount of Performance Guarantee if his bid is above and below 15% of Engineers Estimate.
7.	Can the Employer provide secured advance for these contracts?	Secured advance in these contracts is available.

2. The meeting was concluded on thanks giving notes and interested bidders than visited the site along with Employer's Representatives.

**NOTES:**

1. Timelines will be strictly followed in line with RFP.
2. The financial impact in line with scope of RFP and Pre-bid Meeting must be incorporated accordingly.



GM (Procurement and Contracts)

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